

REQUIREMENTS FOR RENTAL APPLICATION APPROVAL

New Age Realty & Mortgage Inc., on behalf of the owner reviews three areas of the completed application package:

CREDIT HISTORY RENTAL HISTORY ABILITY TO PAY RENT

The following requirements must be met before your application to rent at a property can be approved:

1. Valid ID with a photo and current address.
2. Two (2) years established credit history in good standing
3. Two (2) years verifiable references from present and previous landlord(s)
4. Three times (3x's) the monthly rental rate in verifiable gross income.
5. Proof of Employment Two (2) consecutive pay stubs, or copy of the offer letter
6. Guarantors/Co-signers, in some cases, may be used (little or no rental history, lack of stable income)

APPLICATION CHECKLIST

1. \$30 Application Fee for each adult 18 years old or older.
2. Fully completed and signed Application to Rent for each adult 18 years old or older.
3. Copy of valid photo ID
4. Written verification of income (pay stubs)

If the Applicant knows they have something derogatory in their application package, please be prepared to pay a higher security deposit or provide a guarantor.

The only eviction that will be permitted by New Age Realty & Mortgage is eviction by "Owner Move-In" – for all other evictions, Applicant will not qualify for a unit with us.

Do not fax application. Please mail or deliver any time all application checklist items to New Age Realty & Mortgage office. We have a drop box on the front door.

If approved, a minimal deposit will be required within two days to hold the apartment (Deposit in Certified Funds: Cashier's Check or Money Order).

Our office located at 1990 Noriega St., San Francisco, CA 94122

Thank you!

